# HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

VACANCY ANNOUNCEMENT #

10-028A

**OPEN PERIOD:** 

1/14/2010 - 2/4/2010

JOB TITLE:

**Sheet Metal Mechanic** 

(Aircraft)

**PAY GRADE AND SERIES:** 

WG-3806-10

**PAY RANGE:** \$24.87 - \$28.97

APPOINTMENT TYPE: PERMANENT - DUAL STATUS

POSITION LOCATION: Port Hueneme, CA.

UNIT:

**PDCN #: 80114000** 

Security Clearance Required:
Secret

AREA OF CONSIDERATION: ALL SOURCES

Military grade of E-1 through E-6.

Compatible Military Grade Assignment: AFSC 2A7XX.

**Key Requirements:** 

#### THIS IS A PERMANENT POSITION

This position is located within a National Guard aircraft maintenance organization. Its primary purpose is to accomplish the inspection, repair, modification, installation and troubleshooting of sheet metal, fiberglass, bonded honeycomb and other structural materials and components as well as treatment (i.e., mechanical and chemical), and painting of missiles, aircraft powered and nonpowered Aerospace Ground Equipment (AGE), and monitoring aircraft and equipment washing.

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.

PAYMENT OF PERMANENT CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

SUBJECT to NIGHT and/or ROTATING SHIFTS.

Position Requires Travel: Some, 1 to 5 days per month.

#### **QUALIFCATIONS and EVALUATION:**

**General:** Experience, education or training that has provided the candidate with the ability to plan, manufacture, and install cylindrical, square, or rectangular-shaped objects that have easily constructed fastenings such as single and double-hem edges and single, double or grooved seams.

**Sheet Metal mechanic (Aircraft) WG-3806-10:** Must have 18 months of specialized experience in planning, layout, and construction skills to manufacture items and systems with dovetailed seams, set-in-bottom seams, burred-bottom seams, or wired or lock seams; experience using more complicated shop tools and equipment; experience in using metals including stainless steel, copper sheet, magnesium, honeycomb material and alloys; experience demonstrating the use of more complicated mathematical calculations and complicated measuring instruments.

**KNOWLEDGES, SKILLS, AND ABILITIES:** The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

- 1. Ability to plan, construct, assemble, disassemble, repair, fabricate, and install irregular items and systems having combined shapes to exacting tolerances using the least number of seams and amount of metal.
- 2. Ability to work independently from written or oral instructions, blueprints, sketches or personal inspection of items or systems to be manufactured or repaired.
- 3. Ability to independently develop plans and make decisions.
- 4. Skill in making layouts, patterns and templates using recognized trade methods and practices.
- 5. Knowledge of and skill in the selection and use of special sheet metal tools and equipment without instructions, and to develop modifications to prototype or test equipment.

CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

#### **CONDITIONS OF EMPLOYMENT:**

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA National Guard and wear appropriate military uniform and comply with required grooming standards.

#### **HOW TO APPLY:**

- 1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment OR a current resume.
- 2. Submit any required documents (see Required Documents below).
- 3. Submit application package and title file "Resume" or "Application" with your first and last name to the California National Guard HRO Office via email at: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL
- 4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
- 5. When emailing documents, please submit them in one PDF file or Word file.

### IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL WITHIN 2 BUSINESS DAYS, PLEASE CONTACT THE HRO STAFFING TEAM AT (916) 854-3350

#### **REQUIRED DOCUMENTS (Application Packet):**

OF 612, Optional Application for Federal Employment OR current resume (mandatory)

#### **OPTIONAL DOCUMENT (Application Packet):**

SF 181, Ethnicity and Race Identification Form

THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

## APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE www.calguard.ca.gov/cahr and at www.opm.gov/forms/.

### APPLICATIONS ARE ACCEPTED VIA EMAIL ONLYTO: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

## ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

#### **VETERANS PREFERENCE DOES NOT APPLY.**

All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

#### THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER